



Application for Youthsaver Account – School Banking

 Applying for Youthsaver account to participate in School Banking is easy, to get started simply:

1. **Apply online:** Existing Commonwealth Bank customers with NetBank, apply for this Youthsaver Account online at commbank.com.au; or
2. **Apply at a branch:** At any Commonwealth Bank branch; or
3. **Complete this form:** Returning to the School Banking Co-ordinator at your child's school.

 **Instructions for completion for Parent/Guardian:**

- (*) Please complete all mandatory sections marked with an asterisk (*).
- The parent/guardian signatory and the child account holder must both be identified.

Identification:

- For your child: school to complete Section 5, Option A OR Option B attached a certified copy of your child's birth certificate.
- Parent/Guardian: If you are not an existing Commonwealth Bank customer, please complete 'Identification Form: Certified Copies for Parent/Guardian' on pages 3-4.

Please DO NOT include cash or cheques with this application.

* Section 1 – Details of your child's school

Name of your child's school

Address of your child's school

 State Postcode

* Section 2 – Details of your child

Title Mr Miss Other

Full given name(s)

Surname

Other names known by (if any)

Gender

Male Female

Date of birth

Residential address of your child (PO Box is not acceptable)

 State Postcode

Postal address (if the same as residential address, write 'as above')

 State Postcode

* Section 3 – Details of parent/guardian

Title Mr Mrs Miss Ms Other

Full given name(s)

Surname

Other names known by (if any)

Gender

Male Female

Date of birth

Phone number

Mobile number

Email address

Residential address (PO Box is not acceptable, if same as child write 'as above')

 State Postcode

Postal address (if the same as residential address, write 'as above')

 State Postcode

Are you an existing Commonwealth Bank customer?

Yes No If 'yes' please enter your existing account number (do not complete page 3 and 4).



Please note: If you have NetBank, apply for this Youthsaver account online.

No If 'no' please ensure you also complete the 'Identification Form' starting on page 3.

*** Section 4 – Declaration, Authorities and Acknowledgment**

- I understand and acknowledge that the law requires signatories to provide true and correct information and state all the names by which they are commonly known. I also understand that the law prohibits the use of false names, as well as the giving, use or production of false or misleading information or documents in connection with the identification procedure.
- I declare that the details as shown on this form are complete and correct.
- I acknowledge that a copy of the terms and conditions of the Youthsaver account, which can be viewed at commbank.com.au or obtained from any branch of the Bank, will be mailed upon account opening, and that the first deposit or withdrawal from the account will indicate:
 - my acceptance of those terms and conditions; and
 - my consent to use and disclosure of my personal information as set out in the terms and conditions.
- I understand that if I do not wish to receive marketing material, I can visit NetBank, call 13 2221 or visit any branch..

Parent/Guardian signature

Date

*** Section 5 – Identification for your child (please complete either A or B)**

Option A – Principal's (or nominated delegate's) Declaration

This notice must be completed by the School Principal or his/her nominated delegate. A delegate may include a School Banking Co-ordinator, Teacher, or Administration Officer nominated by the Principal.

Provide child's full name

I certify that:

the child on this Youthsaver account application form, who resides at,

State Postcode

has attended (name of school)

Date first attended this school

Signature of Principal or Delegate

Date

School stamp

OR

Option B – Certified Birth Certificate

Please have a prescribed person certify a copy of the child's birth certificate and return the certified copy to the School Banking Co-ordinator.

I have attached certified copies of the acceptable identification document(s).

Notes of guidance: Prescribed person includes a teacher employed at your child's school on a full time basis. Other acceptable prescribed persons are listed in Section 4 on page 4. The prescribed person needs to examine your child's original birth certificate and certify the copy of the document by writing: **'I certify this to be a true and correct copy of the original document'**, then record their signature, print their full name, occupation and date.

 It is an offence under the Anti-Money Laundering and Counter-Terrorism Act 2006 for the applicant or prescribed person to make a false or misleading statement.

Bank use only

Details of Identification documents where ID completed by School Banking Specialist (SBS) or Bank staff.

ID details for the child

Document type	Document number	Name on document	Place of issue	Issue date	Expiry date

Verification has been performed for the customer: Full name, **and** Residential address, **or** Date of birth

ID details for the parent/guardian

Document type	Document number	Name on document	Place of issue	Issue date	Expiry date

Verification has been performed for the customer: Full name, **and** Residential address, **or** Date of birth

Employee name

Employee number

Employee signature

Date

Branch or SBS stamp



Identification Form: Certified Copies for Parent/Guardian

Purpose of this form

The Commonwealth Bank of Australia is required by the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 to verify your identity before opening a new account for your child and including you as a signatory to their account. This form is a method of verifying your identity.

Instructions for completion

- This form is only required if you are **NOT** an existing Commonwealth Bank customer
- You must arrange for a prescribed person to complete this form
- This prescribed person is a person described in Section 4 on page 4
- You must show the prescribed person original identification documents, as well as the copies to be certified
- Have your child return this form along with the certified copies to the School Banking Co-ordinator
- If your identification cannot be verified using this form, you are requested to visit a branch of the Commonwealth Bank of Australia to be identified in accordance with the Anti-Money Laundering and Counter-Terrorism Financing Act 2006

It is an offence under the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 for you or the prescribed person to make a false or misleading statement.

Section 1 – Details of person being identified (Parent/Guardian)

Full name of person being identified

Date of birth

Section 2 – Details of prescribed person (the person who is identifying the parent/guardian)

Prescribed person's full name

Prescribed person's day time phone number

Prescribed person's category (refer listing in Section 4 on page 4)

Prescribed person's business name

Prescribed person's business or workplace address

State

Postcode

Signature of prescribed person

Date document(s) certified

Authenticating stamp

Notes of guidance for completing this form: To be an acceptable prescribed person you must be a person listed overleaf. Please complete all information in black ink. You (being the prescribed person) need to examine the applicant's original identification documents and certify the copy of the document by writing: **'I certify this to be a true and correct copy of the original document'**, then record your signature, print your full name, occupation and date.

Section 3 – Acceptable identification standard (personal customer)

Documents must be current/not expired unless specified otherwise.

Option A: 1 x Primary Photographic Identification (sufficient ID by itself)

- Australian Passport, which has not been expired for more than two years
- Australian or New Zealand Drivers licence
- Australian Government issued Proof of Age Cards (all States)
- NSW Birth Card and/or NSW Photo Card
- International Passport/Travel Document/National Identity Card issued for the purpose of identity which;
 - contains a photograph and signature of the person in whose name the document is issued;
 - is issued by a foreign government, the United Nations (UN) or an agency of the United Nations (UN); and,
 - if written in a language other than English accompanied by an English translation from an accredited translator
- Australian Government issued Firearms licence (All States)
- Australian Defence Force Identity Card (excluding Spouse card) **or**

Option B: 2 x Primary non photographic ID or 1 x Primary non photographic ID and 1 x Secondary ID

Primary Non Photographic Identification

- Australian or New Zealand Drivers licence (without photo)
- Birth certificate or birth extract issued by an Australian State or Territory
- Birth certificate issued by a foreign government, the United Nations (UN) or an agency of the UN
 - If written in a language other than English accompanied by an English translation from an accredited translator
- Australian Government issued Citizenship certificate
- Citizenship certificate issued by a foreign government

Section 3 – Acceptable identification standard (personal customer) (continued)

- If written in a language other than English accompanied by an English translation from an accredited translator
- A pension or healthcare card issued by Centrelink that entitles the person whose name the card is issued, to financial benefits

Secondary Identification

- A notice that was issued by the Commonwealth, State or Territory which;
 - Contains the name of the person and his or her residential address: and,
 - Records the provision of financial benefits to the individual under a law of the Commonwealth, State or Territory
- Australian Tax Assessment Notice dated within the last 12 months which contains the name of the individual and his or her residential address
- A notice that was issued within the last 3 months by a local government or public utility bill e.g. gas, electricity, water, rates and contains the applicants name and his or her residential address
- Drivers licence issued by a foreign government
- Australian Government issued Security Guard/Crowd Safety Officer identity card (All States)

Section 4 – Prescribed person's categories (occupation or other persons)

Who is a prescribed person?

1. Teacher employed on a full-time basis at a school or tertiary education institution.
2. Justice of the Peace
3. Accountant (where a member of a recognised association or institute)
4. Agent in charge of an Australian Post Office supplying postal services to the public.
5. Building Society employee with 2 or more years of continuous service.
6. *Chiropractor
7. *Dentist
8. Finance industry Employee (including Bank, Credit Union or Finance Company) with 2 or more years of continuous service.
9. Holder of an Australian Financial Services licence, having 2 or more years of continuous service with one or more licenses.
10. Judge or Master of a Federal, State or Territory court
11. *Legal practitioner
12. Magistrate
13. Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the Marriage Act 1961
14. *Medical practitioner
15. Member of Chartered Secretaries Australia
16. Member of Engineers Australia, other than at the grade of student
17. Member of Parliament (Commonwealth, State or Territory legislature or Local government)
18. Member of the Australian Defence Force who is
 - an officer; or
 - a non-commissioned officer within the meaning of the Defence Force Discipline Act 1982 with 2 or more years of continuous service; or
 - a warrant officer within the meaning of that Act
19. Minister of religion registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961
20. Notary public
21. *Nurse
22. *Optometrist
23. *Patent attorney
24. Permanent Employee of a Post Office supplying postal services to the public with 2 or more years of continuous service.
25. Permanent employee of:
 - the Commonwealth or a Commonwealth authority; or
 - a State or Territory or a State or Territory authority; or
 - a local government authority;with 2 or more years of continuous service.
26. *Pharmacist
27. *Physiotherapist
28. Police officer
29. *Psychologist
30. *Trademarks attorney
31. *Veterinary surgeon

Additional categories of prescribed persons can be obtained from our Customer Service Representatives by calling **13 2221**.



*These persons MUST be licensed or registered to practice in this occupation under a State or Territory law.